



# BELLEVUE WEST

## ATTENDANCE FLOWCHART

# 1

### 5-DAY INTERVENTION

Letter sent to families identifying that student has missed five days.



# 2

### 8-DAY LETTER

#### MTSS B REFERRAL

MTSS B team determines if check in/check out or MTSS intervention class would benefit student.



# 3

### ATTENDANCE PLAN

#### COUNSELOR/DEAN MEETING

Counselor/dean meet with student or family to create an attendance plan



# 4

### 13 DAY LETTER

#### SOCIAL WORK REFERRAL

Social worker contacts family to address recurring barriers

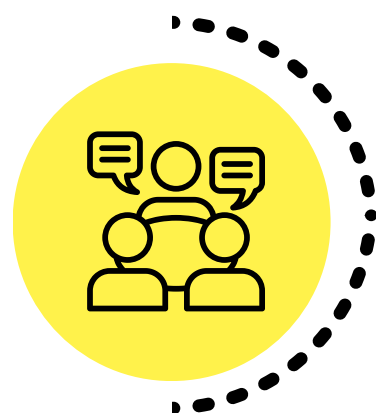


# 5

### 18-DAY LETTER

#### MEET W/ASSISTANT PRINCIPAL

Team discusses next steps



# 6

### COUNTY ATTORNEY REFERRAL

At 20 absent days, if determined appropriate by building principal, county attorney referral is made with updated supporting documentation

